

**Town of Lynnville  
Lynnville Town Council  
June 7, 2022 Agenda**

**CALL TO ORDER**

**MOMENT OF SILENCE – PLEDGE OF ALLEGEANCE**

**ROLL CALL**

**APPROVAL OF MINUTES: April 5, 2022**

**APPROVAL OF CURRENT BILLS: May 18, 2022 – June 7, 2022**

**DELINQUENT NOTICES: Shut off date is June 10, 2022.**

**ADJUSTMENTS:**

**Pool Fill:**

2650 Lynn Ridge        \$7.05  
215 Oak St                \$25.31  
264 W. 2<sup>nd</sup> St            \$39.45

220 Terry Ln - Pressure Wash    \$25.87

**TREASURY REPORT – May 2022:**

Community Center        \$ 32,720.78  
Fire Department            \$166,400.11  
General                      \$626,566.59  
Park                          \$108,975.61  
Utilities                     \$658,175.49  
Digital Meters              \$ 4,279.85  
Spurgeon WWTP Project    \$2,122,292.40

Project	Vendor	Description	Invoice	Amount
Spurgeon WWTP Project	Commonwealth Engineers	Construction	52527	\$15,666.10
Spurgeon WWTP Project	Commonwealth Engineers	Resident Project Rep	52528	\$17,425.83
Spurgeon WWTP Project	Commonwealth Engineers	Resident Project Rep	52529	\$775.05
Spurgeon WWTP Project	Koberstein Construction	Construction	Contractor's App #4	\$139,070.65
		<b>Spurgeon WWTP Project Total</b>		<b>\$172,937.63</b>

**NEW BUSINESS:**

- Parking Spaces for Deer Ln
- Drains along Deer Ln – Lot #17 - McRae
- Permission to Have Dead Tree Removed – Lot #17 – DeCorrevont/McRae
- Permission to Have Building Put on Leased Property – Lot #79 – Tim Lillpop
- Drains for Stormwater – Howard
- Ordinance 2022-5 Official Signatory for INDOT
- Ordinance 2022-6 ARP Fund
- Ordinance 2022-7 Capital Asset

**Brian Cook, Town Superintendent**

- Work Report
- To-Do List

**Dillman, Park Superintendent**

**Spall/Michael May, Fire Department**

**J. William Bruner, Attorney**

-Update on Notice of Cancellation of Lease from 2/15/2022 Park Board Meeting

-Lot #47 – 210 Violet Ln – Court Date 5/23/2022

**Lauri Stockus, Clerk-Treasurer**

**Doris Horn, Town Council Member/ Park Authority**

**Rachel Titzer, Town Council Member/ Park Authority**

**Stacy Tevault, Town Council President/ Park Authority**

**Current Park Employees**

Kelly Julian	Allison Pemberton	Scott Whitfield
John Leslie	Christina Schmidt	
Hunter McGlothlin	Brayden Schwartz	

**Current Town Employees**

Michael Cain	Brooklin Robbins
Michael Garrison	Ashtyn Green

**NEXT MEETING: June 21, 2022, 6:00pm @ Lynnville Park Recreation Building**

**ADJOURNMENT**

**ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

**Town of Lynnville**  
**Town Council Meeting**  
**June 7, 2022 Meeting Roll Call**

Brian Cook, Town Superintendent	Present ___ Absent <u>X</u>
Brad Dillman, Park Superintendent	Present ___ Absent <u>X</u>
Ryan Spall, Fire Department	Present <u>X</u> Absent ___
Michael May, Fire Department	Present <u>X</u> Absent ___
J. William Bruner, Attorney	Present <u>X</u> Absent ___
Lauri Stockus, Clerk-Treasurer	Present <u>X</u> Absent ___
Brett Kruse, Park Advisor	Present ___ Absent <u>X</u>
Donald McVey, Park Advisor	Present ___ Absent <u>X</u>
Doris Horn, Town Council Member/Park Authority	Present <u>X</u> Absent ___
Rachel Titzer, Town Council Member/Park Authority	Present <u>X</u> Absent ___
Stacy Tevault, Town Council President/Park Authority	Present <u>X</u> Absent ___

Time Meeting Called to Order 6:00 pm

Time Meeting Adjournment 7:35 pm

June 7, 2022

1

Michael Mch

2

Bruce Betty Commonwealth ENGINEERS

3

John R Amos

4

Tommy Lohoon

5

DAVID Goldenberg

6

Andy Ireland

7

David A. Lucas

8

Jim McRae

9

Carole DeCorreio

10

ALAN STAPLES

11

MAER STAPLES

12

JR Schuler

13

Mr LILLOP

14

TRAVIS LUBBENUSEN

15

**Town of Lynnville**  
**Lynnville Town Council**  
 June 7, 2022

**Present: Stacy Tevault, Rachel Titzer, Doris Horn, Lauri Stockus, J. William Bruner, Ryan Spall, Michael May**  
**Absent: Brian Cook, Brad Dillman, Brett Kruse, Don McVey**

**Call Meeting to Order at 6:00pm**  
**Moment of Silence**  
**Pledge of Allegiance**  
**Roll Call**

**Approval of Minutes:** Rachel makes a motion to approve the April 5, 2022, minutes as presented. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Approval of Current Bills:** Doris makes the motion to approve the May 18, 2022 – June 7, 2022, bills as presented. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Delinquent Bills:** Shut off date June 10, 2022, Rachel makes a motion to shut off water for all delinquent accounts not paid by shut off date. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Adjustments:**

Pool Fill:

2650 Lynn Ridge	\$7.05
215 Oak St	\$25.31
264 W. 2 <sup>nd</sup> St	\$39.45

Doris makes a motion approve the wastewater adjustments for pool fills. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

220 Terry Ln - Pressure Wash - \$25.87

Doris makes a motion approve the wastewater adjustment at 220 Terry Ln. Stacy seconds the motion. Rachel abstains. Doris in favor. Stacy in favor. Motion carries.

**TREASURY REPORT – May 2022:**

<b>Community Center</b>	<b>\$ 32,720.78</b>
<b>Fire Department</b>	<b>\$166,400.11</b>
<b>General</b>	<b>\$626,566.59</b>
<b>Park</b>	<b>\$108,975.61</b>
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<b>Spurgeon WWTP Project</b>	<b>\$2,122,292.40</b>

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		Spurgeon WWTP Project Total		\$172,937.63

Brian Butts Commonwealth- Explains Contractors application. Doris makes a motion to pay Contractor Application #4 in the amount of \$139,070.65. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Stacy entertains a motion to pay invoices numbered 52527; 52528; and 52529. Rachel makes the motion to pay invoices numbered 52527; 52528; and 52529. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Parking Spaces for Deer Ln

Stacy informs Mr. Bruner of the issues happening on Deer Ln with parking spaces. Parking spaces were assigned in the past for certain leased properties. Each lease holder assigned a parking space pays a small annual charge. Over the years, there has been miscommunication and wrong information on these parking spaces. Some lease holders have "claimed" more than one assigned spot or moved spots. Now some of lease holders that are paying for parking spots do not have access to their assigned spots. The Town Council states if the parking spaces become an issue The Town Council will revoke all parking privileges. The map that was sent out is straight forward.

**James McRae**- Brought gravel in and planted flowers in the green area across from 206 Deer Lane. Is there a possibility to lease the spot across from 206 Deer Ln? Town Council members look at map and let Mr. McRae know there are no extra spaces available at this time

Drains along Deer Ln – Lot #17 – McRae

Mr. McRae explains the drains along Deer Lane are clogged and not draining properly. Town Council members agree to have Brian check out the drainage issue. Once Brian looks at it he can give his recommendation to the Town Council on the next step to have the issue corrected.

Permission to Have Dead Tree Removed – Lot #17 – DeCorrevont/McRae

Lease holder presents pictures of a partial dead trees they wish to have removed. A neighboring lot has a company coming on the 16<sup>th</sup> of this month and they are requesting permission to have their tree removed along with the neighboring lot. Stacy entertains a motion to allow the lessee to have the partially dead tree at 206 Deer Lane – Lot #17 be removed. Rachel makes the motion to allow the lessee to remove the partially dead tree at 206 Deer Ln – Lot #17. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion Carries.

Permission to Have Building Put on Leased Property – Lot #79 – Tim Lillpop

Tim Lillpop requests permission to replace the mobile home and block building on Lot #79 with a pole barn building (Garage and House). Lillpop presents a blueprint plan of the building. Stacy confirms it will have metal siding and a concrete floor. Stacy proceeds with reminding Lillpop that all personal properties built on leased property must be removable and he will have to get all of the applicable permits to do so. Tim confirms he understands. Doris makes a motion to allow Tim Lillpop to have the building built as long as he gets all of the

proper permits and approval from the BZA. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Drains for Stormwater – Howard**

Howard is seeking answers for storm water drainage. Rachel informs him the residents of the Town of Lynnville do not pay for Stormwater Drainage Tax, so the Town does not have a stormwater engineer. Howard states he would like to have a pipe put in his ditch. Stacy confirms that he is “on his own” but must not alter the town’s drainage. He states he is also concerned about the water in the neighboring yards. Stacy explains the town cannot ditch personal property, and all of the towns’ ditches were here before houses started being built. Town employees are not permitted to do this type of work on personal property. This is strictly the homeowner’s responsibility. The homeowner would need to hire someone on their own to have work done or get information on drainage on their own property. Town Council said they would have Brian look at the town’s drainage in this area to make sure there is nothing the town can do to adjust the drainage situation but as for the Mr. Howard and his neighbor’s drainage issues in their yards, the town cannot do anything.

Alan Staples SIGPS Black Coal- Everything with the race at the park went well and they were very happy. Presented a plaque for the Lynnville Park to display. They are planning a camping/ cookout/ ride with community cookout for next year.

**Ordinance #2022-5 Official Signatory for INDOT**

ORDINANCE #2022-5 AN ORDINANCE APPOINTING AN OFFICIAL SIGNATORY TO ELECTRONICALLY SIGN INDOT/LPA CONTRACTS FOR ROADS AND BRIDGES MATCHING GRANT. Rachel makes the motion to adopt Ordinance #2022-5. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Ordinance #2022-6 ARP Fund**

ORDINANCE #2022-6 AN ORDINANCE TO ESTABLISH TH AMERICAN RESCUE PLAN ACT. Doris makes a motion to adopt Ordinance #2022-6. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Ordinance #2022-7 Capital Asset**

ORDINANCE #2022-7 AN ORDINANCE TO ESTABLISH CAPITAL ASSET POLICY FOR THE TOWN OF LYNNVILLE. Doris makes a motion to adopt Ordinance #2022-7. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

**Brian Cook, Town Superintendent**

Not Present

**Brad Dillman, Park Superintendent**

Not Present

**Ryan Spall/Michael May, Fire Department**

Training is being continued.

Sawmill Fire- They have been warned a couple times before that they are not allowed to burn an open fire after dark. This time around the Fire officials spotted “red flags” and decided it would be best to try to bill them for their services and the other fire territories that assisted with the uncontrolled burn. The sawmill employees tried to bulldoze dirt on top of the fire which can default to a bigger issue.

Town Trash Cleanup Day is this weekend. The Fire Department will start cooking at 11am. The scouts will be there to help. The Fire department is trying to get them more involved in the community events/activities.

**J. William Bruner, Attorney**

Update on Notice of Cancellation of Lease 210 Violet Ln – #47 Court Date 5/23/2022

Court date rescheduled for June 16, 2022, at 2:00 pm.

Spurgeon WWTP Easements Update- **COMPLETE**

Mr. Bruner assures he will be sending out the letters for non-connection.

Update on Lot #50 and Lot #51

Per Seth Haley, LNB Attorney, going to get an appraisal done before they move further. He is supposed to contact the Town Hall before entering the lease properties.

**Lauri Stockus, Clerk-Treasurer**

Out of town next week-Training

Marshal Update

County Sheriff is checking to see if they have any surplus equipment the town would be able to purchase for the Town Marshal. Working on creating Incident Report using some forms from other towns as a template. Also put an order in to B-Hive Printing to make an Ordinance Violation/Ticket book/forms for the Town Marshal to be able to issue violations. B-Hive will be using book/forms from other towns as template.

**Doris Horn, Town Council Member**

Nothing to Add

**Rachel Titzer, Town Council Member**

Trailhead- Weeds around Sponsored Monuments need to be removed.

Chrissy Ash- barriers for the trail, let her know a price for the materials, also wanted to make note that her husband welds and he would be willing to fabricate them within reason.

Trail Confusion- No Motorized vehicles allowed

Warrick Trail Committee received a \$750.00 bill for Striping and Stop signs. Metzger to absorb the bill and restripe every crosswalk annually.

Metal Picnic tables for basketball court- After discussion, the Town Council decided against due to price

Recreation Building- Bathroom Repairs are on hold until roof is fixed. Brad was instructed to contact Honest Abe to come fix the roof since roof is under warranty.

Tristate Fence is coming to do an estimate on Old Church property on Friday at 8:00 AM.

Veolia has truck recently purchased and it was decided the old truck Veolia was using will go to Lynnville Park for employee use.

Whitledge Tree Service has marked trees in Meade Valley with paint he feels should be removed for the purpose of an estimate for drainage. Lessee stated her insurance agent said they may not pay for the damage to the roof of their personal property where a limb fell because the trees were marked. The lessee feels the town should be responsible to have the tree removed since they were marked. Mr. Bruner advice, there is no obligation that The Town would be responsible for having the trees removed. They were only marked for an



estimate for ditching and drainage. Tree removal on leased property is stated in the Lease Agreement it is the responsibility of the lease holder with approval.

**Stacy Tevault, Town Council President**

Vehicle was Towed that was parked in front of a No Parking sign on Town property at Lutheran Church on Church St.

**Current Park Employees**

Kelly Julian	Allison Pemberton	Scott Whitfield
John Leslie	Christina Schmidt	
Hunter McGlothlin	Brayden Schwartz	

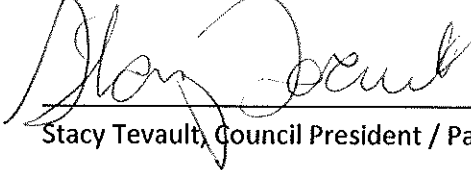
**Current Town Employees**

Michael Cain	Brooklin Robbins
Michael Garrison	Ashtyn Green

**NEXT MEETING: June 21, 2022, 6:00pm @ Lynnville Park Recreation Building**


Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn Town Council meeting. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Meeting is adjourned at 7:35pm.

Lynnville Town Council:

  
\_\_\_\_\_  
Stacy Tevault, Council President / Park Authority

  
\_\_\_\_\_  
Rachel Titzer, Council Member / Park Authority

  
\_\_\_\_\_  
Doris Horn, Council Member / Park Authority

Attest:   
\_\_\_\_\_  
Lauri Stockus, Clerk-Treasurer